



CITY of VAN WERT

515 EAST MAIN STREET • VAN WERT, OHIO 45891

"Vincit Amor Patriae"

INCOME TAX DEPARTMENT

The Love of Country Conquers

PHONE: 419-238-6020

FAX: 419-238-4920

FORM NRR (NON-RESIDENT REFUND REQUEST)

Non-Residents of the City of Van Wert who are required by their Van Wert resident employer to perform their regular job duties both inside and outside the City of Van Wert are taxable on the portion of their gross income earned in the City of Van Wert. In order to complete adjustment of Van Wert City earned income, the employer needs to complete the following information:

EMPLOYEE INFORMATION:

Name _____ Soc Sec # _____

Address _____

City, State, Zip Code _____

Signature of Employee _____ Date _____

TO BE COMPLETED BY EMPLOYER:

This is to certify that the above employee was required to work outside the City of Van Wert in the regular performance of his/her job duties during calendar year _____. Van Wert City Income Tax was withheld based on gross local wages as \$ _____ and should have been based on _____% of his/her work hours resulting in the correct local gross wage to be \$ _____ and the correct Van Wert tax withheld should have been \$ _____ resulting in a refund due the taxpayer of \$ _____ to be issued to the employee by the City of Van Wert Income Tax Department.

Name of Employer _____ Employer FID# _____

Authorized Agent of Employer _____ Title _____

Address of Employer _____

City, State, Zip Code _____

Signature of Employer Agent _____ Date _____

PLEASE RETURN TO THE VAN WERT INCOME TAX DEPT AT YOUR EARLIEST CONVENIENCE.