

Check must accompany form and be received by due date to avoid penalty.

		DOLLARS	CENTS
1. Taxable Earnings paid all Employees subject to VAN WERT INCOME TAX	\$		
2. Actual Tax Withheld in quarter for City Income Tax	\$		
3. Adjustment of Tax for prior quarter (see instructions)			
4. Interest: _____			
5. Penalty _____			
6. Total	\$		

I hereby certify that the information and statements contained herein are true and correct.

(Signed) _____

(Official Title) _____

THIS RETURN MUST BE FILED
ON OR BEFORE THE DUE DATE SHOWN BELOW
MAKE CHECK OR MONEY ORDER PAYABLE TO:
TREASURER, CITY OF VAN WERT

MAIL TO:

**CITY OF VAN WERT
INCOME TAX ADMINISTRATOR
515 E. MAIN STREET
VAN WERT, OHIO 45891**

FOR MONTHS OF _____

DUE ON OR BEFORE _____

RETURN PART 1 - KEEP PART 2 FOR YOUR RECORDS

F.I.D. # _____

If receipt is desired, return Taxpayer's Copy of this form and enclose self-addressed, stamped envelope.

Notify Income Tax Department promptly of any change in ownership or name and address shown above.

W-1

Check must accompany form and be received by due date to avoid penalty.

		DOLLARS	CENTS
1. Taxable Earnings paid all Employees subject to VAN WERT INCOME TAX	\$		
2. Actual Tax Withheld in quarter for City Income Tax	\$		
3. Adjustment of Tax for prior quarter (see instructions)			
4. Interest: _____			
5. Penalty _____			
6. Total	\$		

I hereby certify that the information and statements contained herein are true and correct.

(Signed) _____

(Official Title) _____

THIS RETURN MUST BE FILED
ON OR BEFORE THE DUE DATE SHOWN BELOW
MAKE CHECK OR MONEY ORDER PAYABLE TO:
TREASURER, CITY OF VAN WERT

MAIL TO:

**CITY OF VAN WERT
INCOME TAX ADMINISTRATOR
515 E. MAIN STREET
VAN WERT, OHIO 45891**

FOR MONTHS OF _____

DUE ON OR BEFORE _____

RETURN PART 1 - KEEP PART 2 FOR YOUR RECORDS

REORDER FROM: C.J. BUSINESS FORMS (440) 967-1500 OR 1-(888) 967-1500

Who Must File:

Each employer within or doing business within the City of Van Wert, Ohio, who employs one or more persons is required to withhold the tax of (1.72) percent from all salaries, wages, commissions, incentive payments, director fees, bonuses and other compensations paid taxable employees at the time such compensation is paid. Failure of an employer to actually withhold the tax does not excuse him from paying the tax.

Failure to File Return and Pay Tax:

Any taxpayer who shall fail or refuse to make any return or declaration required by the Ordinance, or any taxpayer who shall refuse to pay the tax, penalties and interest imposed by the Ordinance shall be guilty of misdemeanor and shall be fined not more than \$500 or imprisoned for not more than six (6) months, or both.

How to Prepare This Form:

- 1--Enter gross local wages from taxable employees.
- 2--Enter actual taxes withheld.
- 3--To adjust current payment of actual tax withheld for underpayment or overpayment.
- 4--If return is past due, enter 2% of the amount of Line 1 for each month, or part of month, past due.
- 5--If return is past due, enter 10% of the amount of Line 1, per month or fraction thereof, or \$10, whichever is greater.

Any payments of tax received or postmarked (if paid by mail) after the due date are subject to the interest and penalty.